



## Pohick Bay Regional Park Group Camping Agreement

6501 Pohick Bay Drive, Lorton, VA. 22079

Camp Store: 703-339-6104, ext. 0 | After Hours: 571-340-1971

CAMP WILSON Campground | 10499 Gunston Road | Lorton, VA 22079

The following guidelines have been established to help operate and maintain NOVA Parks group camping facilities. These rules are meant to ensure a comfortable and safe atmosphere for everyone. Please be courteous and respectful of others and the facility in order for all to enjoy their stay. For the enjoyment and safety of all guests please observe the following rules:

### **CANCELLATION, CHANGE and INCLEMENT WEATHER POLICY**

- A reservation permit will be issued to one adult who will become the reservation contact. At that time the cancellation and change policies are in effect.
- 25% or \$20, whichever is greater, of the campsite fee will be retained in the event of a cancellation with a minimum of 10 days advance notice.
- No refunds will be given for cancellations with less than 10 days advance notice.
- A \$25 fee will be charged for changes to a reservation with a minimum of 10 days advance notice.
- No changes will be made to a reservation with less than 10 days advance notice or in the event of inclement weather.

### **SITE CAPACITY**

- Groups must strictly adhere to site capacity restrictions.
- Groups that exceed the maximum occupancy limit will forfeit use of the facility.
- Group camping campsites are not a day use facility therefore any participant joining your group for any part of your event is required to pay the full overnight fee. Day participants are included in the site capacity.
- Group leaders must assure that supervision of at least one adult per ten children is provided.
- Sleeping in passenger vehicles is prohibited. RV's, pop-ups, or pull-behinds are prohibited in the group sites.

### **ARRIVING and DEPARTING**

- Check - in is 1:00 pm and check - out is 11:00 am.
- The group leader/adult responsible for the group is required to check-in at the camp store before the group goes to the campsite. Please ask your group to park in a general location until check-in is complete and your camp area is verified.
- If your organization requires specific travel papers for overnight or long-distance trips, please bring them to check in.

### **GENERAL CAMP RULES**

- Alcoholic beverages are prohibited by state law in all regional parks.
- Profanity, abusive language or behavior and any conduct that may endanger the welfare of any person is prohibited.
- Campers must observe quiet hours between 10 pm and 7 am. The park closes at dark. Campers must remain in their campsites at that time unless specific written permission is granted for special activities and the group is directly supervised by the proper adult ratio.
- Moving picnic tables between sites is prohibited.
- Trash should be properly disposed of in bins provided to discourage animals near or in the camping area. Disposing of trash in the comfort station bath rooms or utility room is prohibited.
- Comfort stations should be inspected periodically by group leaders to ensure proper use and cleanliness.
- Disposing of dishwater on the ground or using the bathroom sinks for dishwashing is prohibited. A dish sink is provided at the comfort station for your convenience.
- All pets must be kept on a leash. You must clean up after your pet and dispose of waste properly.

### **CAMPFIRES**

- The State of Virginia institutes a burn ban each year between February 15 – April 30; fires are permissible between 4 pm - midnight.
- Firewood is not provided. Gathering firewood within the park is prohibited. State and federal quarantines prohibit transporting wood. For your convenience, firewood may be purchased at the camp store. Do not cut trees and bushes, alive or dead for any reason.
- Campfires must be contained in the fire ring provided. Moving fire rings is prohibited. Grills are for charcoal fires only.
- Campfire fuel (wood) may not exceed the height or width of the fire ring. Bon fires are prohibited except in amphitheater provided for Camp Wilson guests.

### **PARKING**

- Designated parking, including your group utility vehicle, is provided for each site. Parking in undesignated areas is strictly prohibited. Unauthorized driving to sites for any reason, including loading/unloading is strictly prohibited. Utility vehicles are not permitted at areas A - B and must remain in designated parking area.
- Areas A1 – A3 are designated 5 spaces at each site. Areas A4 – A5 are designated 7 spaces at each site. Area A6 is designated 9 spaces. Area B1 is designated 5 spaces. Areas B2 – B6 are designated 7 spaces at each site. Areas C and D are designated 13 spaces at each space. Area E is designated 8 spaces.
- Additional vehicles may be parked in the open field directly across from Comfort Station 4.

NOVA Parks reserves the right to inspect any site under reasonable circumstances for the purpose of ensuring public safety and protecting and maintaining park property. NOVA Parks assumes no responsibility for personal property.